



Companion Animal Veterinarians

branch of the New Zealand Veterinary Association

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The New Zealand Companion Animal Health Foundation

PROJECT GRANT

Terms and Conditions 2017

1. The NZCAHF Trustees will consider all applications in accord with the aims, purpose and objectives of the Trust Deed.
2. The Grant maybe used for any purpose or activity considered appropriate by the Trustees of the Companion Animal Health Foundation. The Grant must be used for the purpose for which is given. Should the project be cancelled or altered, the Trustees must be notified and permission obtained if the Grant is to be used for other purposes, otherwise the Grant must be returned. At the conclusion of the project the Trustees reserve the right to request the return of any unexpended funds.
3. All projects must conform to the requirements of the Animal Welfare Act 1999, its amendments and regulations. An appropriate animal welfare ethics committee must approve any experimentation involving animals. The applicant will apply for and gain the ethics committee approval. A copy of final ethics approval must be submitted for the NZCAHF Trustees to sight.
4. The NZCAHF Trustees reserve the right to seek specialist advice when considering an application. Maintaining confidentiality and ensuring there is no conflict of interest will be paramount. The Trustees decision is final and correspondence will not be entered into.
5. The NZCAHF Trustees will determine the total amount granted to each project and applicant. This figure is subject to review at any time.
6. The successful applicant must take up the Project Grant within 6 months of notification.
7. The successful applicant will provide 6 monthly progress updates. These will be requested by the CAV Operations Manager. A brief report will suffice along with an estimated timeframe for completion and publication. On completion of the project the applicant must notify the CAV Operations Manager.
8. Criteria for completion of any project will be agreed with the Trustees before commencement. Completion criteria will depend on the project and may include one or all of the following; publication in a peer reviewed journal, delivery of a conference paper/ abstract, publication in the Companion Quarterly, presentation at an NZVA or other scientific meeting or another agreed outcome.
9. Schedule of Payments: 75% of the grant will be paid on receipt of a signed acceptance agreement from the applicant. The remaining 25% will be paid on completion of the project (following notification to the CAS Secretary and receipt of evidence of the agreed completion outcome). Please note that the CAHF is not GST registered.
10. Recipients must acknowledge the funding of CAV/CAHF in any published works and supply an electronic copy of the completed project to the CAS Secretary.

To apply send the completed application form along with a current Curriculum Vitae to:
CAV Operations Manager, Rochelle Ferguson at cav@vets.org.nz